

**South Bay Union School District**  
**Pine Hill and South Bay Elementary Schools**  
**CLASS ASSIGNMENT-PARENT REQUEST FORM**

Each spring teachers meet to design class lists for the upcoming school year. They work diligently to form balanced classes so that every student has an opportunity to experience a rich core curriculum. When creating the class lists, teachers consider individual student learning styles, academic strengths and weaknesses, specialized program needs, behavioral issues, and parent requests. Teachers will make an effort to accommodate parent requests when possible. If you have concern about your child's placement next year, please discuss your child's needs with their current teacher.

If after meeting with the current teacher, you would like more input into your child's class placement, please fill out the "Class Assignment - Parent Request" form below outlining your child's academic and behavioral needs.

Class lists will be posted the before school starts in August, when we have a fairly accurate picture of our student enrollment.

**CLASS ASSIGNMENT-PARENT REQUEST**

Please fill out this form and return it to the Principal. Please keep in mind that our staff puts a lot of time and energy into discussing student placement and takes into consideration many issues that we believe will help us place your child in the very best environment,

\_\_\_\_\_  
Parent Making the Request

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Current Grade

Please state your request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

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Administrative Decision: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date